

Town Manager
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Diana Hays

Department Directors
Elizabeth Krens, Finance
Buster Nicholson, Public Works
Patrick Sullivan, Community Development
Shannon Bohince, Information Technology
Hooper McCann, Administration

**TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY VIRGINIA**

RESOLUTION NO. 20-03-01

**PRESENTED:
ADOPTED:**

MARCH 24, 2020

A RESOLUTION: CONFIRMING THE TOWN MANAGER AS DIRECTOR OF EMERGENCY MANAGEMENT AND ASSIGNING HIS DUTIES; AUTHORIZING THE TOWN MANAGER TO DESIGNATE SOMEONE TO ACT IN HIS STEAD SHOULD HE BE UNABLE TO ACT

WHEREAS, Va. Code § 44-146.19 provides that each political subdivision within the Commonwealth shall: (i) be within the jurisdiction of, and served by, the State Department of Emergency Management; (ii) be responsible for local disaster mitigation, preparedness, response and recovery; and (iii) have a Director of Emergency Management that is appointed by the Town Council; and

WHEREAS, Va. Code § 44-146.19 further provides that the Director of Emergency Management for each locality may, in collaboration with (i) other public and private agencies within the Commonwealth, or (ii) other states or localities within other states, develop or cause to be developed mutual aid arrangements for reciprocal assistance in case of a disaster too great to be dealt with unassisted; and

WHEREAS, the Town does not have an emergency management organization that is separate from that of Loudoun County, but requires the person acting as the Town's Director of Emergency Management to coordinate with Loudoun County on behalf of the Town, when the locality is under a state of emergency; and

A RESOLUTION: **CONFIRMING THE TOWN MANAGER AS DIRECTOR OF EMERGENCY MANAGEMENT AND ASSIGNING HIS DUTIES; AUTHORIZING THE TOWN MANAGER TO DESIGNATE SOMEONE TO ACT IN HIS STEAD SHOULD HE BE UNABLE TO ACT**

WHEREAS, the Town further requires its Director of Emergency Management to be responsible for local disaster mitigation, preparedness, response, and recovery, and to make decisions for the Town that meet the demands of an emergency, and

WHEREAS, the Town Council appointed the Town Manager to be the Director of Emergency Management on February 9, 2016, and authorized the Assistant Town Manager to serve as Director of Emergency Management should the Town Manager be unable to act; and

WHEREAS, the Town no longer has an Assistant Town Manager, and the successor to the Town Manager when is unable to act in this capacity needs to be redefined.

NOW, THEREFORE, BE IT RESOLVED that Town Manager is hereby confirmed to be the Town's Director of Emergency Management, to perform all functions recited herein, and is authorized to designate someone to act in his stead should he become unable to act.

BE IT FURTHER RESOLVED that the Town Manager is authorized and directed to exercise all such powers, functions, and duties as allowed under State law, Town ordinances, Town resolutions and plans, deemed by him during a state of emergency to be needed in order to mitigate the effects of the emergency.

PASSED THIS _____ DAY OF _____, 2020 .

Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:

Diana Hays, Town Clerk