

TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA

ORDINANCE NO. 22-04-01

PRESENTED: April 26, 2022
ADOPTED: _____

AN ORDINANCE: ADOPTING TAX RATES, FEES, AND FINES AS SHOWN ON THE MASTER TAX AND FEE SCHEDULE FOR FISCAL YEAR 2023; AMENDING THE PURCELLVILLE TOWN CODE BY ADDING “APPENDIX A,” SETTING FORTH THE MASTER TAX AND FEE SCHEDULE

WHEREAS, Virginia Code Section 15.2-107 provides that all levies and fees imposed or increased by a locality pursuant to the provisions of Chapters 21 or 22 of Title 15.2 of the Code of Virginia shall be adopted by ordinance; and

WHEREAS, in order to consolidate the location of all taxes and fees imposed by the Town on a fiscal year basis into a single document, the Town has established a Master Tax & Fee Schedule; and

WHEREAS, the Master Tax and Fee Schedule changes were duly advertised in the Loudoun Now, published on March 24, 2022, and March 31, 2022; and

WHEREAS, the Town Council conducted a public hearing on April 12, 2022 to receive comments on the Master Tax and Fee Schedule, as it was advertised.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Purcellville, Virginia, as follows:

SECTION I. That all tax rates, fines, and fees for the Town of Purcellville are hereby adopted and re-ordained as set forth in Appendix A to this Ordinance, “Master Tax and Fee Schedule.”

SECTION II. That all tax rates, fines, and fees adopted under this Ordinance shall supersede any conflicting tax rate, fine, or fee previously adopted.

SECTION III. That the Master Tax and Fee Schedule adopted and re-ordained under this Ordinance shall be set forth in Appendix A of the Town Code of Purcellville, Virginia.

SECTION IV. That if any portion of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any other part or provision thereof, other than the part so decided to be invalid.

SECTION V. That this Ordinance shall be effective July 1, 2022.

PASSED THIS 26th DAY OF APRIL, 2022

Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:

Diana Hays, Town Clerk

Town of Purcellville

Master Tax & Fee Schedule

Effective January 1, 2022

Category	2021 Tax Rate or Fees*	2022 Tax Rate or Fees	Legal Authority	Town Ordinance
Personal Property Tax				
Vehicles	1.05 per \$100	1.05 per \$100	Va. Code § 58.1-3500 Town Code 74-1	Ordinance 22-02-02
Vehicles – Qualified Volunteers	.01 per \$100	.01 per \$100		
Business Property	.55 per \$100	.55 per \$100		
Vehicles – Qualified Elderly and Disabled	n/a	.525 per \$100		
Vehicle License Fee			Va. Code § 46.2-752 Town Code Section 78-46 County of Loudoun Chapter 852	Ordinance 22-02-02 and Ordinance 17-11-01
Motor Vehicles	\$27.00 for Automobiles	\$25.00		
Motor Cycle	\$15.00			
Antique	\$0.00			
Military	\$0.00			
Transfer	\$0.00			
Penalty for Late Payment	\$1.00			
Qualified Vehicle – Volunteer	No Fee	See Motor Vehicles Above		
Real Estate Tax	.22 per \$100	.21 per \$100	Va. Code § 58.1-3200 Va. Code § 15.2-1104 Va. Code § 58.1-3321 Town Code 74-1	Ordinance 22-03-01
Fireman's Field Service Tax District	.03 per \$100	.03 per \$100	Va. Code § 15.2-2400 Town Code 74-232	Ordinance 22-03-01
Tax Penalty and Interest			Va. Code § 58.1-3916 County of Loudoun Chapter 860	Ordinance 21-06-01
Penalty	10%	Set in accordance with transition to Loudoun County tax billing program.		
Interest	10% per annum			

Town of Purcellville
Master Tax & Fee Schedule
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Meals Tax	5%	5%	Va. Code § 58.1-3840 Town Code 74-82	Ordinance 21-06-01
Cigarette Tax	.75 per pack	.75 per pack	Va. Code § 58.1-3840 Town Code 74-180	Ordinance 21-06-01
Transient Occupancy Tax	3% of amount paid for lodging or use of space	3% of amount paid for lodging or use of space	Va. Code § 58.1-3840 Town Code 74-222	Ordinance 21-06-01
Farm & Community Market Fee	\$20 per space	\$20 per space	Town Code 18-153	Ordinance 21-06-01 and Ordinance 10-12-02
Residential Solid Waste Container Rental Fee	No Fee. The Town provides solid waste disposal, recycling services, and bulk trash disposal services to all residential households once a week.	No Fee. The Town provides solid waste disposal, recycling services, and bulk trash disposal services to all residential households once a week.		Ordinance 21-06-01
Residential Solid Waste Fee	No Fee. The Town provides solid waste disposal, recycling services, and bulk trash disposal services to all residential households once a week.	No Fee. The Town provides solid waste disposal, recycling services, and bulk trash disposal services to all residential households once a week.		Ordinance 21-06-01

Town of Purcellville
Master Tax & Fee Schedule
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Business License				
Business License Tax:	Rates per category / value of gross receipts	Rates per category / value of gross receipts		
Business Service	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Contractor	\$.14/\$100 gross receipts	\$.14/\$100 gross receipts		
Direct Sellers >\$4,000	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Financial Service	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Fortune Teller	\$500 annual flat fee	\$500 annual flat fee		
Hotel, Motel, Rooming House	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Massage Therapy	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Nonprofit Organization	None- must provide 501(c)(3)	None- must provide 501(c)(3)		
Personal Service	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Professional	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Public Utilities	1/2 of 1% gross receipts	1/2 of 1% gross receipts		
Repair Service	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Real Estate Service & Lessors of				
Real Property (dwellings 3 or more)	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Restaurant	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Retail Merchant	\$.17/\$100 gross receipts	\$.17/\$100 gross receipts		
Wholesale Merchant	\$.05/\$100 purchases of goods of sale	\$.05/\$100 purchases of goods of sale		
Manufacturer	None	None		
Itinerant Merchant or Peddler	\$500 annual flat rate	\$500 annual flat rate		
Carnival/Amusement	\$500 per event	\$500 per event		
Coliseum, Arenas (public, +10,000 capacity)	\$1,000 annual flat rate	\$1,000 annual flat rate		
Savings & Loan, Credit Union	\$50 annual flat rate	\$50 annual flat rate		
Photographer- no VA established business	\$30 annual flat rate	\$30 annual flat rate		
Other	n/a	\$.17/\$100 gross receipts		
Minimum License Fee	\$20	\$20		

Va. Code § 58.1-3703
Town Code 18-41
Ordinance 21-06-01

Town of Purcellville
Master Tax & Fee Schedule
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Sales Tax	6% (4.3% state, 1% local, .7% NVTA) Local 1% collected by State and remitted to Loudoun County to distribute according to number of school aged children residing in the Town.	6% (4.3% state, 1% local, .7% NVTA) Local 1% collected by State and remitted to Loudoun County to distribute according to number of school aged children residing in the Town.	Va. Code § 58.1-603	Ordinance 21-06-01
Communications Tax	5% of sales price of each communications service collected by State and apportioned to localities.	5% of sales price of each communications service collected by State and apportioned to localities.	Va. Code § 58.1-648	Ordinance 21-06-01
Electric Utility Tax				
Residential	\$1.05 plus \$.0011363 on each kwh	\$1.05 plus \$.0011363 on each kwh	Va. Code § 58.1-3814 Town Code 74-49	Ordinance 21-06-01
Commercial	\$1.72 plus \$.010204 on each kwh	\$1.72 plus \$.010204 on each kwh		
Industrial	\$1.72 plus \$.010204 on each kwh	\$1.72 plus \$.010204 on each kwh		
Bank Franchise Tax	80% of State rate of 1%/\$100 of net capital	80% of State rate of 1%/\$100 of net capital	Va. Code § 58.1 Chapter 12 Town Code 74-4	Ordinance 21-06-01
Community Events Sign	\$55 (in Town organization) \$65 (out of Town organization)	\$55 (in Town organization) \$65 (out of Town organization)		Ordinance 21-06-01
Bad Check Fee	\$50	\$50	Va. Code § 15.2-106 Town Code 1-18	Ordinance 21-06-01
Mowing Fee				
Mowing Fee	Cost of Contractor Mowing	Cost of Contractor Mowing		Ordinance 21-06-01
Ordinance Mowing Admin Fee	20% of Fees	20% of Fees		
Certified Letter Fee - Violation Notice	Current USPS Rate	Current USPS Rate		
Certified Letter Fee - Invoice	Current USPS Rate	Current USPS Rate		

Town of Purcellville
Police Fine & Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Fines and Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Child restraint/safety belt violation (under 18 years; first offense - pay fine only)	\$50.00	\$50.00		Ordinance 21-06-01
Disabled parking violation	\$150.00	\$150.00		
Driving wrong way on one-way street	\$30.00	\$30.00		
Earphones while driving	\$25.00	\$25.00		
Equipment violation (each charge)	\$30.00	\$30.00		
Expired rejection sticker	\$50.00	\$50.00		
Failure to dim headlights while moving	\$30.00	\$30.00		
Failure to display license plates	\$25.00	\$25.00		
Failure to drive on right side of highway	\$30.00	\$30.00		
Failure to give proper signal	\$30.00	\$30.00	Va. Code § 46.2-85	
Failure to have vehicle inspected	\$30.00	\$30.00		
Failure to correct defects	\$50.00	\$50.00		
Failure to obey highway signs	\$30.00	\$30.00	Va. Code § 46.2-830	
Failure to obey traffic lights	\$100.00	\$100.00	Va. Code § 46.2-833	
Evasion of traffic control device	\$50.00	\$50.00		
Failure to obtain registration	\$25.00	\$25.00		
Failure to secure load	\$30.00	\$30.00		
Failure to use seat belt (pay fine only)	\$25.00	\$25.00		
Failure to yield right of way	\$30.00	\$30.00	Va. Code § 46.2-820 to § 46.2-829	
Following too closely	\$30.00	\$30.00	Va. Code § 46.2-816	
Illegal radar detector	\$40.00	\$40.00	Va. Code § 46.2-851	
Impeding flow of traffic	\$30.00	\$30.00		
Improper lane change	\$30.00	\$30.00		
Improper passing	\$30.00	\$30.00	Va. Code § 46.2-830	
Improper towing	\$30.00	\$30.00	Va. Code § 46.2-833	
Improper U-turn	\$30.00	\$30.00	Va. Code § 46.2-845	
Speeding (other than in a residence zone, highway work zone or school crosswalk)	\$6.00 per MPH over speed limit \$200.00 plus \$8.00 per MPH over speed limit	\$6.00 per MPH over speed limit \$200.00 plus \$8.00 per MPH over speed limit	Va. Code § 46.2-870 to § 46.2-876	
Speeding in residence zone			Va. Code § 46.2-878.2	
Highway Safety Corridor moving violation	(double the prepayable fine)	(double the prepayable fine)	Va. Code § 46.2-947	

Town of Purcellville
Public Works Rental Rates
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Public Works Equipment				
<i>(Note: Equipment Rates are without Operator)</i>				
4-Wheel Backhoe	\$75.00	\$75.00	Va. Code § 15.2-2119 Va. Code § 15.2-951 Va. Code § 15.2-1102	Ordinance 21-06-01
Air Compressor	\$22.00	\$22.00		
Boom Arm Mower	\$54.00	\$54.00		
Camera Truck	\$102.00	\$102.00		
Dump Truck	\$44.00	\$44.00		
Dump Truck w/ Plow and/or Spreader	\$64.00	\$64.00		
Mole	\$32.00	\$32.00		
Pickup Truck	\$22.00	\$22.00		
Pickup Truck w/Plow and/or Spreader	\$43.00	\$43.00		
Roto-Rooter	\$48.00	\$48.00		
Rubber Tire Loader	\$75.00	\$75.00		
Steiner Mower	\$41.00	\$41.00		
Thermoplast Gun	\$17.00	\$17.00		
Striping Machine	\$17.00	\$17.00		
Tractor with Bush Hog	\$48.00	\$48.00		
Utility Truck	\$54.00	\$54.00		
Vacuum Truck	\$134.00	\$134.00		
Variable Message Sign	\$85.00	\$85.00		
Zero Degree Mower (Skagg or X-Mark)	\$48.00	\$48.00		
Pipe Freezer	\$48.00	\$48.00		
Pavement Saw	\$37.00	\$37.00		
Trash Pump	\$12.00	\$12.00		

Town of Purcellville
Public Works Administrative and Labor Rates
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Labor and Administration Rates				
Position:	Hourly Rate / Hourly Overtime Rate	Hourly Rate / Hourly Overtime Rate		
Public Works Director	\$85.00 / \$127.50	\$85.00 / \$127.50	Va. Code § 15.2-2119 Va. Code § 15.2-951 Va. Code § 15.2-1102	Ordinance 21-06-01
Public Works Superintendent	\$61.00 / \$91.50	\$61.00 / \$91.50		
Public Works Team Leader	\$56.00 / \$84.00	\$56.00 / \$84.00		
Public Works Inspector	\$51.50 / \$77.25	\$51.50 / \$77.25		
Public Works Maintenance Worker	\$37.00 / \$55.50	\$37.00 / \$55.50		
Administrative Fee	20% Administrative Fee added to the total cost of invoice	20% Administrative Fee added to the total cost of invoice		

Town of Purcellville
Public Works Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rate	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Right of Way Use Application Fee	\$100.00	\$100.00	Va. Code § 56-468.1	Ordinance 21-06-01
Right of Way Time Extension Fee	\$50.00	\$50.00		
Right of Way Reinstatement Fee	\$90.00	\$90.00		
Right of Way Performance Guarantee Fee	100% of Project Cost	100% of Project Cost		
Right of Way Use Fee	\$1.05 per access line	\$1.05 per access line		
Right of Way Use Reimbursement Fee	Fees and expenses for professional, legal, and engineering consulting services deemed necessary for matters pertaining to right of way use plus a 10% administrative fee for indirect costs.	Fees and expenses for professional, legal, and engineering consulting services deemed necessary for matters pertaining to right of way use plus a 10% administrative fee for indirect costs.		
Accommodation Fees				
After initial installation, the Town Council or a designee shall determine the annual compensation for the use of the right of way by a utility, except as provided in 24VAC30-151-740. The rates shall be established on the following basis:				
Right of Way Time Extension Fee	\$50 per crossing	\$50 per crossing	Va. Code § 56-468.1	Ordinance 21-06-01
Right of Way Reinstatement Fee	\$250 per mile annual use payment	\$250 per mile annual use payment		
Right of Way Performance Guarantee Fee	\$34 per crossing	\$34 per crossing		
Inspection Fees				
Second or subsequent inspection (additional inspections for traffic control, bond release, etc.	\$46 per hour	\$46 per hour	Va. Code § 56-468.1	Ordinance 21-06-01
Vehicle Site Visitation second or subsequent visit	\$10 per visit	\$10 per visit		
Non-business hour inspection services	\$69 per hour + 20% administrative fee to cover indirect cost (4 hour minimum)	\$69 per hour + 20% administrative fee to cover indirect cost (4 hour minimum)		

Town of Purcellville
Public Works Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rate	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Additive Fees				
Private Entrance	\$150 each	\$150 each		
Commercial Entrance	\$150 per entrance	\$150 per entrance		
Street Connection	\$300 per connection	\$300 per connection		
Temporary Construction Entrance	\$100.00	\$100.00		
Turn Lane	\$20 per 100 LF	\$20 per 100 LF		
Crossover	No change from current fee	No change from current fee		
Curb & Gutter	\$20 per 100 LF	\$20 per 100 LF		
Reconstruction of Roadway	\$20 per 100 LF	\$20 per 100 LF		
Sidewalk	\$20 per 100 LF	\$20 per 100 LF		
Traffic Signal	No change from current fee	No change from current fee		
Tree Trimming	No change from current fee	No change from current fee		
Storm Sewer / Sanitary Sewer / Water	\$20 per 100 LF	\$20 per 100 LF		
Box Culvert or Bridge	\$10 per linear feet of attachment	\$10 per linear feet of attachment		
Drop Inlet	\$20 per inlet	\$20 per inlet		
Paved Ditch	\$20 per 100 LF	\$20 per 100 LF		
Under Drain or Cross Drain	\$20 per crossing	\$20 per crossing		
Above-ground structure (including poles, pedestals, fire hydrants, towers, etc.)	\$20 per structure	\$20 per structure		
Pole Attachment	\$20 per structure	\$20 per structure		
Span guy	\$20 per crossing	\$20 per crossing		
Additive guy and anchor	\$20 per guy and anchor	\$20 per guy and anchor		
Underground Utility - Parallel	\$10 per 100 linear feet	\$10 per 100 linear feet		
Overhead or Underground Crossing	\$20 per crossing	\$20 per crossing		
Excavation Charge (including Test Bores & Emergency Opening)	\$20 per opening	\$20 per opening		
Water/Sewer connection	\$20 per connection	\$20 per connection		
Underground Structure (manhole, valve, handholes etc.)	\$20 per structure	\$20 per structure		
			Va. Code § 56-468.1	Ordinance 21-06-01

Town of Purcellville
Community Development Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Application Category / Type	Current Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Subdivision				
Pre-Application Review	\$250	\$250	Va. Code § 15.2-2241	Ordinance 21-06-01
Preliminary Plat	\$2,500 + \$100/lot	\$2,500 + \$100/lot		
Preliminary Plat Extension	\$350	\$350		
Preliminary Plat Revision (minor revision to approved preliminary plat)	\$300	\$300		
Minor Subdivision Plat	\$500 + \$100 per lot (3 lots or less)	\$500 + \$100 per lot (3 lots or less)		
Preliminary/Final Subdivision Plat	\$4,000 + \$100/lot	\$4,000 + \$100/lot		
Final Plat (after prelim plat approval, may be phased if phasing is approved with prelim plat)	\$1,500 + \$100/lot	\$1,500 + \$100/lot		
Construction Plans (Public Facility Construction Plans)	\$1,500 + 1% of value of public improvements	\$1,500 + 1% of value of public improvements		
Additional Submissions (applies to all plats & plans)	2 nd & subsequent: \$500	2 nd & subsequent: \$500		
Revisions to Approved Construction Plans	\$500	\$500		
Boundary line adjustment & lot consolidation plats	\$250 for single party; \$500 for 2 or more parties; + cost of Town attorney review + 10% administrative fee	\$250 for single party; \$500 for 2 or more parties; + cost of Town attorney review + 10% administrative fee		
Other plats (easement plats, correction plats, etc)	\$500 plus \$50 per lot + cost of Town Attorney review	\$500 plus \$50 per lot + cost of Town Attorney review		
Variation or Exception	\$500 for one; \$250 for each additional in same application; plus cost of public hearing, if required	\$500 for one; \$250 for each additional in same application; plus cost of public hearing, if required		
Grading Plan				
First Submission	\$500 + \$20 per acre	\$500 + \$20 per acre	Va. Code § 15.2-2241	Ordinance 21-06-01
Additional Submissions	2 nd & subsequent: \$250	2 nd & subsequent: \$250		

Town of Purcellville
Community Development Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Application Category / Type	Current Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Site Plan				
Pre-Application Review	\$250	\$250	Va. Code § 15.2-2241	Ordinance 21-06-01
Preliminary Site Plan	\$2,000	\$2,000	Va. Code § 15.2-2241	
Preliminary/Final Site Development Plan	\$4,500 +2% of public improvements value	\$4,500 +2% of public improvements value	Va. Code § 15.2-2241	
Final Site Plan	\$2,500 +2% of value of bonded improvements	\$2,500 +2% of value of bonded improvements	Va. Code § 15.2-2241	
Additional Submissions (applies to all site plans)	2 nd & subsequent: \$500	2 nd & subsequent: \$500	Va. Code § 15.2-2241	
Revisions to approved site plan	\$500	\$500	Va. Code § 15.2-2241	New
Minor Site Plan	\$2,250	\$2,250	Va. Code § 15.2-2241	
Plats (easement, corrections, etc)	n/a	\$500 plus cost of Town Attorney review	Va. Code Va. Code § 15.2-2246 and § 15.2-2241	
Performance Bonds and As-Built Site Inspections				
As-Built Submissions	\$300; \$100/inspection after 1st inspection	\$300; \$100/inspection after 1st inspection	Va. Code § 15.2-2241	Ordinance 21-06-01
Bond approval	\$250	\$250	Va. Code § 15.2-2241	
Bond extension	\$250 per year extended	\$250 per year extended	Va. Code § 15.2-2241	
Bond reduction	For Bonds \$3,500 or larger: \$350 (includes 1 inspection) +\$100 for each additional inspection	For Bonds \$3,500 or larger: \$350 (includes 1 inspection) +\$100 for each additional inspection	Va. Code § 15.2-2241	
	For Bonds under \$3,500: \$250 (includes 1 inspection) + \$100 for each additional inspection	For Bonds under \$3,500: \$250 (includes 1 inspection) + \$100 for each additional inspection		
Bond release	For Bonds \$3,500 or larger: \$350 + ECR cost (includes 2 inspections – punch list & final) +\$100 for each additional inspection	For Bonds \$3,500 or larger: \$350 + ECR cost (includes 2 inspections – punch list & final) +\$100 for each additional inspection	Va. Code § 15.2-2241	
	For Bonds under \$3,500: \$250 (includes 2 inspections) + \$100 for each additional inspection	For Bonds under \$3,500: \$250 (includes 2 inspections) + \$100 for each additional inspection		
Lawn Establishment Winter Cash Bond Processing Fees	Application Fee: \$50 Bond Release Fee: \$100 per bond	Application Fee: \$50 Bond Release Fee: \$100 per bond	Va. Code § 15.2-2241	
Lawn Establishment Winter Bond for Single Family Homes	\$4,000	\$4,000	Va. Code § 15.2-2241	
Lawn Establishment Winter Bond for Townhomes	\$2,000	\$2,000	Va. Code § 15.2-2241	
Landscaping Bond	\$250 Plus Actual Cost of Landscaping	\$250 Plus Actual Cost of Landscaping	Va. Code § 15.2-2241	

Town of Purcellville
Community Development Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Application Category / Type	Current Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Land Use Applications				
Zoning Map Amendment	0-5 ac: \$2,500	0-5 ac: \$2,500	Va. Code § 15.2-2286	Ordinance 21-06-01
	5-10 ac: \$3,500	5-10 ac: \$3,500		
	10-25 ac: \$6,500	10-25 ac: \$6,500		
	25-100 ac: \$7,500	25-100 ac: \$7,500		
	>100 ac: \$8,500 + \$25 each add'l ac.	>100 ac: \$8,500 + \$25 each add'l ac.		
Comprehensive Plan Amendment	\$2,500	\$2,500	Va. Code § 15.2-2286	
Ordinance Text Amendment	\$2,500	\$2,500	Va. Code § 15.2-2286	
Proffer or Proffered Plan Amendment	\$5,000	\$5,000	Va. Code § 15.2-2286	
PDH Final Development Plan Administrative Amendment	\$1,000	\$1,000	Va. Code § 15.2-2286	
Special Use Permit	\$2,000 for construction, \$1,000 for no construction	\$2,000 for construction, \$1,000 for no construction	Va. Code § 15.2-2286	
Commission Permit	\$750	\$750	Va. Code § 15.2-2286	
Annexation Applications				
Annexation Request	0-5 acres: \$10,000 > 5 acres: \$10,000 + \$50 each additional acre	0-5 acres: \$10,000 > 5 acres: \$10,000 + \$50 each additional acre	Va. Code § 15.2-2286 Va. Code § 15.2-2286	Ordinance 21-06-01
BZA Applications				
Variance	\$500 + cost of newspaper ad, not to exceed an additional \$500	\$500 + cost of newspaper ad, not to exceed an additional \$500	Va. Code § 15.2-2286	Ordinance 21-06-01
Special Exceptions	\$500 + cost of newspaper ad, not to exceed an additional \$500	\$500 + cost of newspaper ad, not to exceed an additional \$500	Va. Code § 15.2-2286	
Appeals of Admin Decision	\$500 + cost of newspaper ad, not to exceed an additional \$500	\$500 + cost of newspaper ad, not to exceed an additional \$500	Va. Code § 15.2-2286	
Miscellaneous Zoning Fees				
Readvertise Public Hearing	Cost of newspaper ad, up to \$500	Cost of newspaper ad, up to \$500	Va. Code § 15.2-2286	Ordinance 21-06-01
Renotify Property Owners	\$150	\$150	Va. Code § 15.2-2286	
Zoning Clearance Letter	\$25	\$25	Va. Code § 15.2-2286	
Zoning Determination	\$150	\$150	Va. Code § 15.2-2286	
Traffic Consultant Review Fee	Consultant cost plus 10% administrative charge	Consultant cost plus 10% administrative charge	Va. Code § 15.2-2286	

Town of Purcellville
Community Development Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Application Category / Type	Current Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Administrative Permits				
Zoning Permits	New construction: Residential: \$200 Non-Residential: \$250	New construction: Residential: \$200 Non-Residential: \$250	Va. Code § 15.2-2286	Ordinance 21-06-01
	Additions & Alterations: Residential: \$75 Non-Residential: \$150	Additions & Alterations: Residential: \$75 Non-Residential: \$150	Va. Code § 15.2-2286	
	Accessory Structures: Decks, fences & sheds and like structures under 150 sq ft: \$50	Accessory Structures: Decks, fences & sheds and like structures under 150 sq ft: \$50	Va. Code § 15.2-2286	
	All other accessory structures: \$75	All other accessory structures: \$75	Va. Code § 15.2-2286	
	Construction/Office Trailer: \$300/6 months	Construction/Office Trailer: \$300/6 months	Va. Code § 15.2-2286	
	\$75 \$100 \$100	\$75 \$100 \$100	Va. Code § 15.2-2286 Va. Code § 15.2-2286 Va. Code § 15.2-2286	
Home Occupation Permit				
Home Child Care Center (12 children or less)				
Temporary Occupancy Permit				
Occupancy Permit	Residential: \$50* Commercial: \$150* *Includes 1 inspection; \$100 for each re-inspection	Residential: \$50* Commercial: \$150* *Includes 1 inspection; \$100 for each re-inspection	Va. Code § 15.2-2286	
Demolition Permit	All structures: \$150	All structures: \$150	Va. Code § 15.2-2286	
Sign Permits				
Permanent Signs	1-10 SF: \$75 11-30 SF: \$100 > 30 SF: \$150	1-10 SF: \$75 11-30 SF: \$100 > 30 SF: \$150	Va. Code § 15.2-2286	Ordinance 21-06-01
Temporary Signs	\$35 Signs removed from public right of way:	\$35 Signs removed from public right of way:	Va. Code § 15.2-2286	
Sign Waiver	\$25 \$75	\$25 \$75	Va. Code § 15.2-2286	
Master Sign Plan Amendment	\$200	\$200	Va. Code § 15.2-2286	

Town of Purcellville
Economic Planning and Development Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Application Category / Type	Current Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Board of Architectural Review Applications				
Preapplication conference	\$75	\$75		Ordinance 21-06-01
New Construction & Additions	\$350	\$350		
Exterior Alterations	\$250	\$250		
Repainting to New Color(s)	\$50	\$50		
Accessory Structures	\$50	\$50		
CDA Amendments	\$100	\$100		
Appeal to Council	\$250	\$250		
Administrative Review	\$50	\$50		
Demolition Application	\$75	\$75		
Publications				
Comprehensive Plan	Paper: \$45 CD: \$5 when available	Paper: \$45 CD: \$5 when available	Va. Code § 15.2-2286	Ordinance 21-06-01
Zoning Ordinance	Unbound: \$25 Bound: \$40	Unbound: \$25 Bound: \$40		
Zoning Map or other Maps	Small: \$5 Large: \$25	Small: \$5 Large: \$25		
Subdivision Ordinance	\$10	\$10		
Facilities Standards Manual	\$30	\$30		
Publications copied In-House	\$0.10 per page	\$0.10 per page		
Expense Reimbursement Fee				
Expense Reimbursement Fee	Fees and expenses for professional, legal, and engineering consulting services deemed necessary for matters pertaining to zoning, Right of Way, subdivision, land developments, annexation, land use, and legislative BZA application matters shall be reimbursed to the Town at actual cost plus a 10% administrative fee for indirect costs.	Fees and expenses for professional, legal, and engineering consulting services deemed necessary for matters pertaining to zoning, Right of Way, subdivision, land developments, annexation, land use, and legislative BZA application matters shall be reimbursed to the Town at actual cost plus a 10% administrative fee for indirect costs.		Ordinance 21-06-01
Late Payment Fee				
None	10% of outstanding bill + cost of Town Attorney for collection	10% of outstanding bill + cost of Town Attorney for collection		Ordinance 21-06-01

Town of Purcellville
Park & Recreation Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Event Permit Application Review Fee	\$75.00	\$75.00		Ordinance 21-06-01 and Ordinance 15-09-02
Street Closure Fee for Events	\$100.00 per day or portion thereof	\$100.00 per day or portion thereof		
Town Events Specialist: (for event planning services beyond application)	\$30.00 per hour	\$30.00 per hour		
Public Works Fee for Events	Up to \$65 per employee per hour	Up to \$65 per employee per hour		
Town Police Fee for Events	Up to \$65 per officer per hour	Up to \$65 per officer per hour		
Train Station Fees				
Full day Use (over 6 hours)	\$160	\$160		Ordinance 21-06-01
Half day Use (6 hours)	\$120	\$120		
Four Hour Block	\$80	\$80		
Two Hour Block	\$60	\$60		
One Hour Block	\$40	\$40		
Non Profits with 501C3 Status	\$20 per 2 hour block; \$40 per 4 hour block	\$20 per 2 hour block; \$40 per 4 hour block		
Community Garden Fees				
Community Garden Rental Fee	\$30	\$30		Ordinance 21-06-01
Community Garden Security Fees	No deposit	No deposit		
Pavilion Rental Fee				
Pavilion Rental Fees at Dillon's Woods	\$60 for half day (9 a.m. to 2 p.m. or 3 p.m. to sunset) \$120 for full day (9 a.m. to sunset)	\$60 for half day (9 a.m. to 2 p.m. or 3 p.m. to sunset) \$120 for full day (9 a.m. to sunset)	New	Ordinance 21-06-01

Town of Purcellville
Utility Rate and Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Water Supply System (Rates Per 1,000 Gallons Per Tier)				
RATE (in/out of town)				
Tier 1	\$7.88 / \$15.76	\$8.12 / \$16.23	Va. Code § 15.2-2119	Ordinance 21-06-01
Tier 2	\$13.80 / \$27.60	\$14.21 / \$28.43		
Tier 3	\$17.74 / \$35.48	\$18.27 / \$36.54		
Tier 4	\$21.68 / \$43.36	\$22.33 / \$44.66		
Water Supply System (Rates Per 1,000 Gallons Per Tier)				
Tier 1	Tier 1	Tier 2	Tier 3	Tier 4
Single Family	0 to 7,000 gal.	7,001-14,000 gal.	14,001-20,000 gal.	20,001 and over gal.
Non-Single Family				
5/8"	0 to 7,000 gal.	7,001-14,000 gal.	14,001-20,000 gal.	20,001 and over gal.
3/4"	0 to 22,000 gal.	22,001-45,000 gal.	45,001-64,000 gal.	64,001 and over gal.
1"	0 to 28,000 gal.	28,001-56,000 gal.	56,001-80,000 gal.	80,001 and over gal.
1.5"	0 to 47,000 gal.	47,001-94,000 gal.	94,001-135,000 gal.	135,001 and over gal.
2"	0 to 84,000 gal.	84,001-169,000 gal.	169,001-241,000 gal.	241,001 and over gal.
3"	0 to 184,000 gal.	184,001-368,000 gal.	368,001-526,000 gal.	526,001 and over gal.
4"	0 to 317,000 gal.	317,001-635,000 gal.	635,001-907,000 gal.	907,001 and over gal.
6"	0 to 677,000 gal.	677,001-1,354,000 gal.	1,354,001-1,934,000 gal.	1,934,001 and over gal.
8"	0 to 1,185,000 gal.	1,185,001 - 2,369,000 gal.	2,369,001 - 3,385,000 gal.	3,385,001 and over gal.
Utility Customer Classes Defined:				
Single family:	Water and/or sewer service provided to an individually metered single family residential home			
Non-Single Family:	Water and/or sewer service provided to a master-metered multi-unit/multi-family dwelling or non-residential (commercial, industrial, and institutional)			

Town of Purcellville
Utility Rate and Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Water Supply System				
Water Administrative Service Charge (Fixed Fee Based on Meter Size)	Same In-Town & Out of Town Rates	Advertised Same In-Town & Out of Town Rates	Va. Code § 15.2-2119	Ordinance 21-06-01
5/8"	\$15.20	\$15.66		
3/4"	\$48.65	\$50.11		
1"	\$61.15	\$62.98		
1.5"	\$102.35	\$105.42		
2"	\$183.15	\$188.64		
3"	\$399.60	\$411.59		
4"	\$689.00	\$709.67		
6"	\$1,469.80	\$1,513.89		
8"	\$2,572.20	\$2,649.37		
Water Meter Fee (based on Meter Size and Type): Applies to Installation of Any New Water Meter	Current In-Town Fees / Out-of-Town Fees	Advertised In-Town Fees / Out-of-Town Fees	Va. Code § 15.2-2119	Ordinance 21-06-01
5/8" Meter	\$415 / \$830	\$427 / \$855		
3/4" Meter	\$481 / \$962	\$495 / \$991		
1" Meter	\$565 / \$1130	\$582 / \$1164		
1.5" Meter	\$779 / \$1558	\$802 / \$1605		
2" T-10 Meter	\$1003 / \$2006	\$1033 / \$2066		
2" HP Turbine Meter	\$1299 / \$2598	\$1338 / \$2676		
3" HP Turbine Meter	\$1960 / \$3921	\$2019 / \$4039		
4" HP Turbine Meter	\$2984 / \$5968	\$3074 / \$6147		
2" T/F Compound Meter	\$2646 / \$5292	\$2725 / \$5451		
3" T/F Compound Meter	\$3573 / \$7146	\$3680 / \$7360		
4" T/F Compound Meter	\$4811 / \$9622	\$4955 / \$9911		
6" Meter	At Cost	At Cost		
8" Meter	At Cost	At Cost		

Town of Purcellville
Utility Rate and Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2022	Legal Authority	Town Ordinance
Water Supply System				
Handling Fee for New Account (Water)	\$10.00	\$10.00	Va. Code § 15.2-2119 Town Code §82-76 Town Code §82-85	
Penalty (Late Fee)	10%	10%		
Interest	10% per annum	10% per annum		
Pre-disconnect door announcement	\$10.00	\$10.00		
Reconnection Fee (terminated fee)	\$50.00	\$50.00		
Emergency call-out fee	\$100.00	\$100.00	Va. Code § 15.2-2119 & Town Code §82-80	Ordinance 21-06-01
Deposit Rates	Residential: \$300.00 Business: \$300.00 Restaurant: \$750.00 Apartments: \$3,000.00 Laundry Mats: \$7,050.00	Residential: \$300.00 Business: \$300.00 Restaurant: \$750.00 Apartments: \$3,000.00 Laundry Mats: \$7,050.00		
	\$15.18/1,000 gallons	\$15.18/1,000 gallons		
	First Offense: \$1,000* Second Offense: \$1,500* Third or Subsequent Offense: \$2,000* *Plus water consumption.	First Offense: \$1,000* Second Offense: \$1,500* Third or Subsequent Offense: \$2,000* *Plus water consumption.		
	Penalty for Improper Use: \$500 Damage to Meter: \$275	Penalty for Improper Use: \$500 Damage to Meter: \$275		
Water Meter Tampering/Damage	\$500 Preliminary Plan \$1.50/LF WL +\$500 for Final Site Plan	\$500 Preliminary Plan \$1.50/LF WL +\$500 for Final Site Plan	Va. Code § 15.2-2119 Town Code § 82-86	
General Construction Permit for Distribution Mains (VDH review of new Water Lines)	\$500 Preliminary Plan \$1.50/LF WL +\$500 for Final Site Plan	\$500 Preliminary Plan \$1.50/LF WL +\$500 for Final Site Plan	Va. Code § 15.2-2119 12VAC5-590-200	
New Line Flushing Request	\$50 Administrative Fee + \$(current water rate)/1000 gallons water used	\$50 Administrative Fee + \$(current water rate)/1000 gallons water used	Va. Code § 15.2-2119 & Waterworks Regulations* 12VAC5-590-1210	
<i>*§ 32.1-170 of the Code of VA authorizes VDH to adopt the VA Administrative Code (VAC) for Waterworks Regulations</i>				
Hydrant Flow Test	\$200	\$200	Va. Code § 15.2-2119	
Meter Testing Fee (customer request)	\$100	\$100	Va. Code § 15.2-2119	

Town of Purcellville
Utility Rate and Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2022	Legal Authority	Town Ordinance
Water Availability				
(a.k.a. "Connection") Fee Based on Meter Type & Size: This Fee is applied to any new or upgraded connection to the Town's water system	Current In-Town Fees / Out-of-Town Fees	Current In-Town Fees / Out-of-Town Fees	Va. Code § 15.2-2119	Ordinance 21-06-01
5/8" Meter	\$25,754 / \$51,508	\$25,754 / \$51,508		
3/4" Meter	\$38,631 / \$77,262	\$38,631 / \$77,262		
1" Meter	\$64,385 / \$128,770	\$64,385 / \$128,770		
1.5" Meter	\$128,770 / \$257,540	\$128,770 / \$257,540		
2" T-10 Meter	\$206,032 / \$412,064	\$206,032 / \$412,064		
2" HP Turbine Meter	\$206,032 / \$412,064	\$206,032 / \$412,064		
3" HP Turbine Meter	\$386,310 / \$772,620	\$386,310 / \$772,620		
4" HP Turbine Meter	\$643,850 / \$1,287,700	\$643,850 / \$1,287,700		
2" T/F Compound Meter	\$206,032 / \$412,064	\$206,032 / \$412,064		
3" T/F Compound Meter	\$386,310 / \$772,620	\$386,310 / \$772,620		
4" T/F Compound Meter	\$643,850 / \$1,287,700	\$643,850 / \$1,287,700		
6" Meter	\$1,287,700 / \$2,575,400	\$1,287,700 / \$2,575,400		
Wastewater Availability				
(a.k.a. "Connection") Fee Based on Meter Type & Size: This Fee is applied to any new or upgraded connection to the Town's wastewater system	Current In-Town Fees / Out-of-Town Fees	Current In-Town Fees / Out-of-Town Fees	Va. Code § 15.2-2119	Ordinance 21-06-01
5/8" Meter	\$21,600 / \$43,200	\$21,600 / \$43,200		
3/4" Meter	\$32,400 / \$64,800	\$32,400 / \$64,800		
1" Meter	\$54,000 / \$108,000	\$54,000 / \$108,000		
1.5" Meter	\$108,000 / \$216,000	\$108,000 / \$216,000		
2" T-10 Meter	\$172,800 / \$345,600	\$172,800 / \$345,600		
2" HP Turbine Meter	\$172,800 / \$345,600	\$172,800 / \$345,600		
3" HP Turbine Meter	\$324,000 / \$648,000	\$324,000 / \$648,000		
4" HP Turbine Meter	\$540,000 / \$1,080,000	\$540,000 / \$1,080,000		
2" T/F Compound Meter	\$172,800 / \$345,600	\$172,800 / \$345,600		
3" T/F Compound Meter	\$324,000 / \$648,000	\$324,000 / \$648,000		
4" T/F Compound Meter	\$540,000 / \$1,080,000	\$540,000 / \$1,080,000		
6" Meter	\$1,080,000 / \$2,160,000	\$1,080,000 / \$2,160,000		

Town of Purcellville
Utility Rate and Fee Summary
Effective July 1, 2021

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Wastewater System				
New Sewer Line Flushing Request	\$50 Administrative Fee + water used	\$50 Administrative Fee + water used	Va. Code § 15.2-2119	Va. Code § 15.2-2119 Town Code § 82-76 Town Code § 82-85
Handling Fee for New Account (Sewer)	\$10.00	\$10.00	Va. Code § 15.2-2119	
Penalty (Late Fee)	10%	10%	Town Code § 82-76	
Interest	10% per annum	10% per annum	Town Code § 82-85	
Wastewater Collection System: (Usage Rates Per 1,000 Gallons)				
Wastewater Usage Rate (In-Town Rate)	Flat rate \$16.07 per 1,000 gal.	Flat rate \$16.87 per 1,000 gal.	Va. Code § 15.2-2119	Ordinance 21-06-01
Wastewater Usage Rate (Out of Town Rate)	Flat rate \$32.14 per 1,000 gal.	Flat rate \$33.75 per 1,000 gal.		
Wastewater Administrative Service Charge (Fixed Fee Based on Meter Size)	Current Same In-Town & Out of Town Rates	Current Same In-Town & Out of Town Rates	Va. Code § 15.2-2119	
5/8'	\$16.00	\$16.80		
3/4"	\$51.20	\$53.76		
1"	\$64.30	\$67.52		
1.5"	\$107.65	\$113.03		
2"	\$192.65	\$202.28		
3"	\$420.35	\$441.37		
4"	\$724.70	\$760.94		
6"	\$1,546.10	\$1,623.41		
8"	\$2,705.30	\$2,840.57		

Town of Purcellville
Utility Rate and Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2023	Legal Authority	Town Ordinance
Grease/Grit Interceptor Policy & Program				
Failure to maintain on-site records	1st Offense: warning letter 2nd Offense: \$100 3rd Offense: \$150 4th Offense: \$300	1st Offense: warning letter 2nd Offense: \$100 3rd Offense: \$150 4th Offense: \$300	Town Code § 82-192	Ordinance 21-06-01
Inspection Hindrance (equipment related)	1st Offense: warning letter 2nd Offense: \$100 3rd Offense: \$150 4th Offense: \$300	1st Offense: warning letter 2nd Offense: \$100 3rd Offense: \$150 4th Offense: \$300		
Interceptor in excess of 25% full	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$450 4th Offense: \$1,000	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$450 4th Offense: \$1,000		
Interceptor in excess of 75% full	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$500 4th Offense: \$1,000	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$500 4th Offense: \$1,000		
Failure to maintain interceptor other than cleaning	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$500 4th Offense: \$1,000	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$500 4th Offense: \$1,000		
Source of sewer blockage	1st Offense: warning + clean up costs 2nd Offense: \$500 + clean up costs 3rd Offense: \$1,000 + cleanup costs 4th Offense: termination of service	1st Offense: warning + clean up costs 2nd Offense: \$500 + clean up costs 3rd Offense: \$1,000 + cleanup costs 4th Offense: termination of service		
Falsification of maintenance or cleaning records and noncompliance with Policy and Program	1st Offense: warning letter 2nd Offense: \$500 3rd Offense: \$1,000 4th Offense: termination of service	1st Offense: warning letter 2nd Offense: \$500 3rd Offense: \$1,000 4th Offense: termination of service		
Refusal for Inspection	Termination of Service	Termination of Service		

Town of Purcellville
Utility Rate and Fee Summary
Adopted via Ordinance #22-04-01, Effective July 1, 2022

Category	Current Rates and Fees	Advertised Tax Rate or Fee - FY 2022	Legal Authority	Town Ordinance
Telecommunication Fees				
Lease Signing Fee	\$500	\$500		Ordinance 21-06-01
Application to locate on Town property or to modify existing contract	\$500	\$500		