

**Town Manager**  
David A. Mekarski, AICP

**Town Attorney**  
Sally G. Hankins

221 S. Nursery Avenue  
Purcellville, VA 20132  
(540) 338-7421  
(540) 338-6205 - Fax  
www.purcellvilleva.gov



**ATTACHMENT 3**  
**Chief of Police**  
Cynthia A. McAlister

**Town Clerk**  
Diana Hays, CMC

**Department Directors**  
Hooper McCann, Administration  
Dale Lehnig, Engineering, Planning & Development  
Elizabeth Krens, Finance  
Sharon Rauch, Human Resources  
Shannon Bohince, Information Technology  
Don Dooley, Planning and Economic Development  
Jason Didawick, Public Works

**TOWN OF PURCELLVILLE  
IN  
LOUDOUN COUNTY, VIRGINIA**

**RESOLUTION NO. 22-04-02**

**PRESENTED: April 26, 2022**  
**ADOPTED: \_\_\_\_\_**

**A RESOLUTION: APPROPRIATING FOR EXPENDITURE IN FISCAL YEAR 2023 FUNDS BUDGETED FOR EXPENDITURE IN THE ADOPTED FISCAL YEAR 2023 BUDGET; RE-APPROPRIATING FOR EXPENDITURE IN FISCAL YEAR 2023 ALL CAPITAL IMPROVEMENT PROJECT FUNDS AND SPECIFIC ACCOUNTS IN THE GENERAL AND UTILITY FUNDS APPROPRIATED FOR EXPENDITURE IN FISCAL YEAR 2022 BUT NOT EXPENDED IN FISCAL YEAR 2022**

**WHEREAS,** the Town Council adopted an Interim Emergency Appropriation for the fiscal year 2023 (“FY 2023 Budget); and

**WHEREAS,** pursuant to Section 15.2-2506 of the Code of Virginia (1950), as amended, in addition to adopting a budget each fiscal year, the Town Council must also take action to appropriate all funds to be expended each fiscal year, before the Town may either obligate or spend such funds; and

**WHEREAS,** further pursuant to Section 15.2-2506 of the Code of Virginia (1950), as amended, the Town must spend all appropriated funds in the same fiscal year for which they were appropriated, unless the Town Council votes to re-appropriate unspent funds for expenditure in the following fiscal year; and

**WHEREAS,** the Town Council appropriated for expenditure in FY 2022 certain capital improvement project funds that were not fully expended in FY 2022, and desires to re-appropriate such funds for expenditure in FY 2023.

**WHEREAS,** the Town Council appropriated for expenditure certain operating projects in FY 2022 that were not fully expended in FY 2022, and desires to re-appropriate such funds for expenditure in FY 2023.

**WHEREAS,** the Town Council appropriated for expenditure in FY 2022 for Virginia Department of Transportation (VDOT) funding that were not fully expended in FY 2022, and desires to re-appropriate such funds for expenditure in FY 2023.

**NOW, THEREFORE,** the Council of the Town of Purcellville, Virginia hereby resolves:

**SECTION I.** The budgeted expenditures in each fund category, as reflected in the FY 2023 Budget and the *Summary of Changes to the FY 2023 Budget*, are hereby appropriated for expenditure in fiscal year 2023.

**SECTION II.** The capital improvement project funds that were appropriated for expenditure in FY 2022 but not spent in FY 2022, are hereby re-appropriated for expenditure in FY 2023 in amounts not to exceed the following: General Fund **\$5,853,059**; Parks & Rec Fund **\$416,280**; Water Fund **\$1,015,912**; and Wastewater Fund; **\$664,608**.

**SECTION III.** The operating projects that were appropriated for expenditure in FY 2022 but not spent in FY 2022, are hereby re-appropriated for expenditure in FY 2023 in amounts not to exceed **\$5,638,682** comprised of **\$5,229,272** in the Governmental Funds and **\$409,410** in the Utility Funds. Account details are shown in the following chart:

<u>Fund</u>	<u>Expense</u>	<u>Account</u>		<u>Not to Exceed</u>
General	Compensation Study (HR)	11213000	403112	6,149
General	Human Resources Services (Personnel Manual)	11213000	403650	12,815
General	Software Maintenance (Finance General Billing)	11242000	403450	4,500
General	Engineering (State) - Inspections	14135000	405965	18,284
General	Bldg Maint Service (Town Hall/Misc)	14320000	403310	15,000
General	Bldg Maint Service (Maintenance Facility)	14330000	403310	22,000
General	ARPA-Utilities	16200000	415xxx	3,942,741
General	ARPA-Provision of Govt Services	16200000	416xxx	1,010,481
General	Zoning Ordinance Update	18105000	403114	98,000
General	Transportation Study (Sidewalk)	18105000	403137	42,000
General	Engineering and Architecture (PHC Traffic Study)	18105000	403140	4,000
Parks & Rec	Vistor Center (Train Station Advisory Board)	27125030	405820	2,585
Parks & Rec	Bldg Maint Service (Bush Tabernacle)	27131000	403310	7,000
Parks & Rec	Bldg Maint Service (Train Station)	27132000	403310	38,000
Parks & Rec	Fireman's Field Maintenance (CARP)	29402100	408100	5,718
Water	Bldg Maint Service (Water Plant-Door replacement)	51520000	403310	11,594
Water	Equipment & Tools (Water Plant-in-line NTU Meter)	51520000	406120	9,944
Water	GIS Layers (Water Plant)	51530000	403410	1,000
Water	Watershed Management-Tree Removal	51530000	403810	10,160
Water	Purchased Water	51530000	406220	16,000
Water	Equipment Maint Supply (Water Wells-PLC parts)	51540000	406170	5,615
Wastewater	Bldg Maint Service (Water Plant)	52620000	403310	108,600
Wastewater	GIS Layers (Wastewater Plant-Other)	52630000	403410	1,000
Wastewater	Equip & Tools (WW Pump Stations-EEPS Replacement Pump)	52640000	406120	8,300
Wastewater	Facility/Equipment (WW CARP-Flyght Mixer, Belt Press Rehab, Influent Grinder)	52940000	408010	132,977
Wastewater	Inflow & Infiltration (WW CARP)	52940000	408300	104,220
		<b>Total</b>		<b>5,638,682</b>

<u>Fund</u>	<u>Revenue</u>	<u>Account</u>		<u>Not to Exceed</u>
General	includes \$4,953,222 for ARPA	10300000	397100	5,175,969
Parks & Rec		20310000	397200	53,303
Water		51350000	397501	54,313
Wastewater		52360000	397502	355,097
<b>Total</b>				<b>5,638,682</b>

**SECTION IV.** The unspent Virginia Department of Transportation (VDOT) funding that were appropriated for expenditure in FY 2022 but not spent in FY 2022, are hereby re-appropriated for expenditure in FY 2023 in amounts not to exceed the \$300,000. The proposed use of the VDOT funds include the paving, sidewalks, drainage, and snow removal.

**SECTION V.** Supplemental appropriations may be enacted by the Town Council by resolution from time to time.

**SECTION VI.** The Town Manager is hereby authorized and directed to take all appropriate administrative actions necessary and prudent to effectuate implementation of this Resolution including, but not limited to, transferring money within and between funds, increasing

the budget upon approval of Grants and donations funded by others, paying all short and long-term debt due, and establishing necessary encumbrances at the end of the fiscal year.

**SECTION VII.** All prior budgets, ordinances, appropriations, and resolutions in conflict herewith are hereby repealed.

**SECTION VIII.** If any provision of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.

**SECTION IX.** This Resolution shall be effective July 1, 2022.

**PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022**

\_\_\_\_\_  
Kwasi A. Fraser, Mayor  
Town of Purcellville

ATTEST:

\_\_\_\_\_  
Diana Hays, Town Clerk