

MINUTES
PURCELLVILLE TOWN COUNCIL MEETING
BUDGET WORK SESSION
WEDNESDAY, MARCH 30, 2022, 7:00 PM
TOWN HALL COUNCIL CHAMBERS

Meeting recording can be found at the following link: <https://purcellvilleva.new.swagit.com/videos/157870>

COUNCIL MEMBERS PRESENT:

Kwasi Fraser, Mayor
Christopher Bertaut, Vice Mayor (arrived 7:20 PM)
Tip Stinnette, Council Member
Joel Grewe, Council Member
Mary Jane Williams, Council Member (Remote participation due to medical excuse)
Erin Rayner, Council Member

ABSENT:

Stan Milan, Council member

STAFF PRESENT:

David Mekarski, Town Manager
Sally Hankins, Town Attorney
Marty Kloeden, Assistant Town Attorney
Hooper McCann, Director of Administration
Chief Cynthia McAlister, Police Department (remote)
Deputy Chief Dave Dailey, Police Department
Dale Lehnig, Director of Engineering, Planning & Development
Jason Didawick, Director of Public Works
Barry Defibaugh, WWTP Superintendent
Lindey Siebert, Wastewater Dept.
Don Dooley, Director of Planning and Economic Development
Sharon Rauch, Director of Human Resources (remote)
Shannon Bohince, Director of IT
Elizabeth Krens, Director of Finance
Connie LeMarr, Assistant Director of Finance
Paula Hicks, Accounting Manager
Linda Jackson, Budget Analyst
Amie Ware, Division Manager-Parks and Recreation
Diana Hays, Town Clerk/Executive Assistant

CALL TO ORDER:

Mayor Fraser called the meeting to order at 7:00 PM. The Pledge of Allegiance followed.

DISCUSSION:

a. FY2023 Proposed Budget Q&A Process

Linda Jackson reviewed the Q&A presentation. *(attached and on file at the Clerk's office)*
Each Council member was offered the opportunity to ask questions of staff.

Mayor Fraser summarized by straw votes with Council majority agreeing to the following expenditure items:

- Pay for Performance reduction to 0%-4% one-time incentive with 4% allocated and 6% COLA
- (\$150,000) Salary Lapse for PD vacancy timing
- +\$81,000 Water and (\$81,000) Wastewater for the appropriate Indirect Allocation split
- +\$500 for Community Policing Advisory Committee (CPAC)
- +\$3,166 changed funded PD vehicle #
- (\$50,000) Wastewater Lab HVAC funded in FY22 (See BA 22-026 on March 22, 2022)

Staff is to place a copy of the Compensation and Classification Study online.

There are no other special meetings scheduled for budget discussions other than regular scheduled Town Council meetings in the month of April. An example for a future work session was discussed to make decisions on the ARPA funding allocated for 501C3 status nonprofits that generate events for the community and to include administrative duties for grants. There was also a discussion regarding the revenue generated from Nutrient Credits to possibly be applied to the Sewer or Water fund and the impact.

ADJOURNMENT

With no further business, Council member Grewe made a motion to adjourn the meeting at 9:39 PM.

(Carried: 6-0-1 absent)

Kwasi Fraser, Mayor

Kimberly Bandy, Deputy Town Clerk