

MINUTES
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING
BUDGET WORK SESSION
WEDNESDAY, MARCH 16, 2022, 7:00 PM
TOWN HALL COUNCIL CHAMBERS

Meeting recording can be found at the following link: <https://purcellvilleva.new.swagit.com/videos/156808>

COUNCIL MEMBERS PRESENT:

Kwasi Fraser, Mayor
Christopher Bertaut, Vice Mayor (arrival 7:02pm)
Tip Stinnette, Council Member
Stan Milan, Council Member (arrival 7:04 pm)
Joel Grewe, Council Member
Mary Jane Williams, Council Member
Erin Rayner, Council Member

STAFF PRESENT:

David Mekarski, Town Manager
Hooper McCann, Director of Administration
Elizabeth Krens, Director of Finance
Linda Jackson, Financial Analyst
Connie LeMarr, Assistant Director of Finance
Chief Cynthia McAlister, Police Department
Deputy Chief Dave Daily, Police Department
Christa Kermode, Administrative Assistant/Records Specialist
Several members of the Police Department
Shannon Bohince, Director of IT
Dale Lehnig, Director of Engineering, Planning & Development
Jason Didawick, Director of Public Works
Bernie Snyder, Water Superintendent
Barry Defibaugh, Superintendent
Lindey Sibert, Senior Laboratory Technician
Amie Ware, Division Manager-Parks and Recreation
Don Dooley, Director of Planning and Economic Development
Diana Hays, Town Clerk/Executive Assistant

STAFF PRESENT REMOTELY:

Sally Hankins, Town Attorney
Sharon Rauch, Director of Human Resources
Tassea Smith, Human Resource Analyst
Stacie Werner, Senior Accounting Technician
Stacie Alter, Senior Hydrogeologist
Cheryl Chirillo, A/P Accounting Technician
Kimberly Bandy, Deputy Town Clerk

CALL TO ORDER:

Mayor Fraser called the meeting to order at 7:00 PM. The Pledge of Allegiance followed. Mayor Fraser requested a moment of silence to recognize the passing of former Purcellville Police Officer James B. Simms and the current devastation of circumstances in Ukraine.

PRESENTATION:

- a.) Town Manager's Proposed Budget for FY2023 (attached and on file at the Clerk's office)*

David Mekarski, Town Manager, gave the presentation. Ann Antonsen, Director from Baker Tilly, gave a presentation on the completed 2019 Class & Compensation Study.

DISCUSSION/INFORMATIONAL ITEMS:

- a) Summary of Budget Changes (attached and on file at the Clerk's office)*

Linda Jackson, Financial Analyst, gave the presentation.

- b) Q & A Process (attached and on file at the Clerk's office)*

Linda Jackson, Financial Analyst, gave the presentation.

- c) Review of Upcoming Budget Work Session Schedule (attached and on file at the Clerk's office)*

Linda Jackson, Financial Analyst, gave the presentation.

ADJOURNMENT

With no further business, Council member Grewe made a motion to adjourn the meeting at 9:40PM and unanimously carried 7-0-0.

Kwasi Fraser, Mayor

Kimberly Bandy, Deputy Town Clerk