

**PURCELLVILLE TOWN COUNCIL MEETING
TUESDAY, APRIL 13, 2021, 7:00 PM
VIRTUAL**

The meeting of the Purcellville Town Council convened at 7:00 PM virtually on GoTo Meeting.

COUNCIL MEMBERS PRESENT:

Kwasi Fraser, Mayor
Mary Jane Williams, Vice Mayor
Tip Stinnette, Council Member
Joel Grewe, Council Member
Ted Greenly, Council Member (late arrival 8:23PM)
Stan Milan, Council Member
Christopher Bertaut, Council Member

STAFF PRESENT:

David Mekarski, Town Manager
Sally Hankins, Town Attorney
Hooper McCann, Director of Administration
Sharon Rauch, Director of Human Resources
Elizabeth Krens, Director of Finance
Connie LeMarr, Assistant Director of Finance
Linda Jackson, Financial Analyst
Chief Cynthia McAlister, Police Dept.
Deputy Chief Dave Dailey, Police Department
Dale Lehnig, Director of Engineering, Planning & Development
Jason Didawick, Director of Public Works
Don Dooley, Director of Planning & Economic Development
Diana Hays, Town Clerk/Executive Assistant
Kimberly Bandy, Deputy Town Clerk

CALL TO ORDER:

Mayor Fraser called the meeting to order at 7:00 PM. The Pledge of Allegiance followed.

AGENDA AMENDMENTS/APPROVAL:

David Mekarski, Town Manager, requested to add an action item on two resolutions to support submission to Congresswoman Wexton's office for a Community Project Earmark and a Transportation and Infrastructure submittal in coordination with Loudoun County. The Community Project Earmark is due on Thursday, April 15 and the T&I, in coordination with the County, was submitted on Thursday, April 8.

This was added as Action item 11d. Resolution 21-04-02 Community Projects Request to Congresswoman Wexton – Watermain Replacements and Resolution 21-04-03 Community Projects Request to Congresswoman Wexton – Transportation and Infrastructure.

CONSENT AGENDA

- a. Approval of Meeting Minutes - March 17, 2021 Special
- b. Approval of Meeting Minutes - March 17, 2021 Special Budget Work Session
- c. Approval of Meeting Minutes - March 18, 2021 Joint Special
- d. Approval of Meeting Minutes - March 23, 2021 Work Session
- e. Approval of Meeting Minutes - March 24, 2021 Special Budget Work Session

Council member Grewe made the motion that the Purcellville Town Council approve Consent Agenda, item 6a-e, as presented in the April 13, 2021 Town Council Meeting agenda packet. (**Carried: 6-1 absent**, Greenly: Absent, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

PUBLIC HEARING

a. Public Hearing-Fiscal Year 2022 Town Manager Proposed Budget

Mayor Fraser opened the public hearing at 7:04 PM. David Mekarski, Town Manager, gave the staff presentation. No comments were made from citizens. Mayor Fraser closed the public hearing at 8:06 PM.

STANDING COMMITTEE, COMMISSION, AND BOARD REPORTS

- a. Planning Commission (Nedim Ogelman, Chair/S. Milan Council Liaison)**
Chair Ogelman gave the report.
- b. Purcellville Arts Council (Doug McCollum and Oak Winters, Co-Chairs/MJ Williams Council Liaison)**
Chair McCollum gave the report.
- c. Board of Architectural Review (Pat Giglio, Chairman/T. Greenly Council Liaison)**
The Purcellville BAR did not meet in February due to a lack of applications, no report will be provided.
- d. Parks and Recreation Advisory Board (Phil Rohrer Chair/T. Stinnette Council Liaison)**
Chair Rohrer gave the report.
- e. Economic Development Advisory Committee (Misty Williams, Chair/C. Bertaut, Council Liaison)**
Council member Bertaut gave the report.
- f. Tree and Environment Sustainability Committee (Nikhil Mallampalli, Chair/J. Grewe, Council Liaison)**
Council member Grewe gave the report.
- g. Community Policing Advisory Committee (Christopher Baltimore, Chair and Elizabeth Ford, Vice Chair/MJ Williams, Council Liaison)**
Vice Chair Ford gave the report.
- h. Train Station Advisory Board Kacey Young, Chair/K. Fraser, Council Representative)**
Mayor Fraser gave the report.

CITIZEN/BUSINESS COMMENTS

None

MAYOR AND COUNCIL COMMENTS

Mayor and Council were given 5 minutes.

ACTION ITEM(S)

a. Budget Amendment - Water Tower Work

Dale Lehnig, Director of Engineering, Planning & Development, gave the report.

Council member Bertaut moved that Purcellville Town Council approve BA21-036 in the amount of \$236,911 to appropriate funding for both FY20 and FY21 Carrier and USCI Contributions, to Water Tank Renovation.

(**Carried: 7-0**, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

b. Adoption of Real Property Tax Rate

Elizabeth Krens, Director of Finance, gave the report.

Council member Stinnette moved that the Town Council adopt Ordinance #21-04-01, establishing for calendar year 2021 the real estate tax rate, the tangible personal property tax rate, the tangible personal property tax relief rate, and the Fireman's Field Service District Tax Rate.

(**Carried: 6-1**, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Nay, Fraser: Aye)

c. Temporary Police Headquarters Lease

Sally Hankins, Town Attorney, gave the report.

Mayor Fraser conducted a straw vote on including a "Right of First Refusal" be added to this lease agreement included in the April 13, 2021 agenda packet.

(**Carried: 4-3**, Greenly: Aye, Grewe: Nay, Bertaut: Aye, Stinnette: Nay, Williams: Nay, Milan: Aye, Fraser: Aye)

No friendly amendment was made to the motion. An agreement with Mr. Mekarski to separately negotiate a "Right of First Refusal" was agreed upon.

For the purpose of extending the lease for the Town Police Department, Council member Grewe moved that Council authorize and direct staff to enter into a five year lease agreement between the Town and LRG-125 HIRST ROAD LLC, to be effective May 1, 2021 and remain valid through April 30, 2026 with terms that are in substantial accordance with the lease agreement included in the Council's April 13, 2021 Agenda Packet.

(**Carried: 6-1**, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Nay, Fraser: Aye)

d. Resolution 21-04-02 Community Projects Request to Congresswoman Wexton - Watermain Replacements and Resolution 21-04-03 Community Projects Request to Congresswoman Wexton-Transportation and Infrastructure (added during the meeting)

David Mekarski, Town Manager, gave the report.

Council member Stinnette moved that the Town Council adopt Resolution 21-04-02 supporting a Congressional House Committee Project application to Congresswoman Wexton's office for the Watermain Replacement for aging water main authorize the Town Manager to apply for and execute such agreement relating to the project

(**Carried: 7-0**, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

Council member Grewe moved that the Town Council adopt Resolution 21-04-03 as presented in the April 13, 2021 Town Council Meeting agenda packet authorizing the Town Manager to do such implementation of the resolution.

(**Carried: 7-0**, Greenly: Aye, Grewe: Aye, Bertaut: Aye, Stinnette: Aye, Williams: Aye, Milan: Aye, Fraser: Aye)

DISCUSSION/INFORMATIONAL ITEMS

a. USDA CIP Financing

David A. Mekarski, Town Manager, gave the report.

b Purcellville Managed Hunt Deer Population Mitigation Program - Citizens and Employees Partnership

David A. Mekarski, Town Manager, gave the report. This item will be brought back in June/July timeframe.

ADJOURNMENT

With no further business, Council member Grewe made a motion to adjourn the meeting at 10:14PM and carried 7-0.

Kwasi Fraser, Mayor

Kimberly Bandy, Deputy Town Clerk

Mayor
Kwasi A. Fraser



Town Manager
David A. Mekarski

Council
Christopher Bertaut
Theodore Greenly
Joel D. Grewe
Stanley J. Milan, Sr.
Tip Stinnette
Mary Jane Williams

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**TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA**

RESOLUTION NO. 21-04-02

PRESENTED: APRIL 13, 2021

ADOPTED: APRIL 13, 2021

A RESOLUTION: SUPPORTING A CONGRESSIONAL HOUSE COMMUNITY PROJECT APPLICATION TO CONGRESSWOMAN WEXTON'S OFFICE FOR THE WATERMAIN REPLACEMENT FOR AGING WATERMAINS AND AUTHORIZE THE TOWN MANAGER TO APPLY FOR AND EXECUTE SUCH AGREEMENTS RELATING TO THE PROJECT

WHEREAS, the Town is desirous of applying for the House of Representatives Congressional Community Projects initiative; and

WHEREAS, the Town has selected the water distribution projects replacing four 4" deteriorated, aged watermains for a total cost of \$1,336,969 (F Street, Hall and O Streets, 12th Street, Holly Lane). The replacement of the 4" mains to 6" mains will serve to prevent contamination of the Town's water supply system caused by leaks or breaks in the pipes and enhance fire protection for all structures within these residential communities; and

WHEREAS, the Town has already completed 90% of the final engineering for three of the replacement mains and is committed to completed final engineering for the remaining fourth watermain and all construction activity can be obligated prior to the close of the federal fiscal year FY22; and

WHEREAS, the majority of the projects are shovel ready and local funds have been spent, the town has committed to meeting the 20% local match requirement under the State and Tribal Assistance Grants totaling \$267,394; and

WHEREAS, these capital improvement projects have broad-based community support and have been included in the town's budget over multiple years;

A RESOLUTION:

SUPPORTING A CONGRESSIONAL HOUSE COMMUNITY PROJECT APPLICATION TO CONGRESSWOMAN WEXTON'S OFFICE FOR THE WATERMAIN REPLACEMENT FOR AGING WATERMAINS AND AUTHORIZE THE TOWN MANAGER TO APPLY FOR AND EXECUTE SUCH AGREEMENTS RELATING TO THE PROJECT

WHEREAS, the projects included in this Community Project increase water system reliability, improve water quality, increase drought resilience, address regulatory issues, significantly improve system management and ability to address regulatory requirements, address identified public health issues or concerns and the potential for catastrophic system failure or system contamination due to watermain leaks or breaks.

NOW, THEREFORE, BE IT RESOLVED that the Town Council fully endorse and ask Congresswoman Wexton to include this as one of the ten projects representing the constituents that she serves in the Town of Purcellville.

PASSED THIS 13th DAY OF APRIL, 2021.



Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:


Diana Hays, Clerk of Council

Mayor
Kwasi A. Fraser



Town Manager
David A. Mekarski

Council
Christopher Bertaut
Theodore Greenly
Joel D. Grewe
Stanley J. Milan, Sr.
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**TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA**

RESOLUTION NO. 21-04-03

PRESENTED: APRIL 13, 2021

ADOPTED: APRIL 13, 2021

A RESOLUTION: SUPPORTING A SUBMISSION TO CONGRESSWOMAN WEXTON'S OFFICE FOR CONSIDERATION UNDER THE TRANSPORTATION AND INFRASTRUCTURE BILL, A JOINT REQUEST WITH LOUDOUN COUNTY FOR MULTI-USE TRAIL IMPROVEMENTS, CONNECTING PEDESTRIAN IMPROVEMENTS ASSOCIATED WITH THE RT. 690 INTERCHANGE WITH AMENITIES AND TRAILS LOCATED WITHIN THE TOWN OF PURCELLVILLE, AND AUTHORIZE THE TOWN MANAGER TO APPLY FOR AND EXECUTE SUCH AGREEMENTS RELATING TO THE PROJECT

WHEREAS, Congresswoman Wexton's office has requested projects from towns in her district that can demonstrate collaboration and enhancement of Loudoun County transportation initiatives planned and underway; and

WHEREAS, Loudoun County is working toward a comprehensive transportation project to provide an interchange between Rt. 690 (21st Street/Hillsboro Rd.) and the Harry Byrd Hwy. to mitigate traffic congestion within the Town of Purcellville and regional area; and

WHEREAS, a multi-use path is part of the Rt. 690 interchange pedestrian improvements; and

WHEREAS, the town and the county are desirous of connecting Fields Farm Athletic Complex, Park and Commuter Parking, Sue Kane Trail, W&OD Trail and historic downtown; and

WHEREAS, the town has previously received partial funding for planning and engineering from the county's annual CIP program; and

A RESOLUTION:

SUPPORTING A SUBMISSION TO CONGRESSWOMAN WEXTON'S OFFICE FOR CONSIDERATION UNDER THE TRANSPORTATION AND INFRASTRUCTURE BILL, A JOINT REQUEST WITH LOUDOUN COUNTY FOR MULTI-USE TRAIL IMPROVEMENTS, CONNECTING PEDESTRIAN IMPROVEMENTS ASSOCIATED WITH THE RT. 690 INTERCHANGE WITH AMENITIES AND TRAILS LOCATED WITHIN THE TOWN OF PURCELLVILLE, AND AUTHORIZE THE TOWN MANAGER TO APPLY FOR AND EXECUTE SUCH AGREEMENTS RELATING TO THE PROJECT

WHEREAS, both the town and county would like to secure full funding to complete all phases of engineering, environmental assessment, easement and right-of-way acquisition and construction; and

WHEREAS, the town has estimated that this initiative would cost a total of \$1,955,000 of which \$1,564,000 is being requested from the Transportation and Infrastructure Bill, with \$391,000 from local County/Town match; and


WHEREAS, the County and Town can commit to obligating funds within the four federal fiscal years as will be specified in the Act; and

WHEREAS, this project has broad-based regional support from over 35 non-profit organizations, associations and clubs as documented in the Loudoun County Emerald Ribbon's Initiative; and

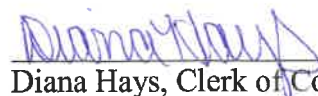
WHEREAS, this multi-use pedestrian linkage provides connectivity to the W&OD Trail, which extends for 45 miles from Shirlington, VA to Purcellville, VA, serving two million walkers, runners, bicyclists, roller bladers and equestrian users, bringing hundreds of millions of dollars of tourism and economic benefit to multiple commercial and business interests along this route.

NOW, THEREFORE, BE IT RESOLVED that the Town Council fully endorse and ask Congresswoman Wexton to include this initiative as one of the highest regionally benefitting transportation/infrastructure projects, which will enhance community park, nature areas and multi-use trail connectivity, serving the Town of Purcellville, Loudoun County and the entire region.

PASSED THIS 13th DAY OF APRIL, 2021.


Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:


Diana Hays, Clerk of Council